

**MINUTES  
VILLAGE OF LAKE PARK  
PARK AND RECREATION COMMISSION MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
MAY 22, 2017**

**Commission Members Present:** David Cleveland, Julian Mercer and Kevin Pimentel

**Special Events Coordinator:** Angie Figiel

**Clerk:** Cheri Clark

**Call to Order:** Mayor David Cleveland called the May 22, 2017 Parks and Recreation meeting to order.

**Public Comments:** There was no public comment.

**Approval of Minutes:** Julian Mercer made the motion to adopt the April 24, 2017 P&R minutes as presented. Kevin Pimentel seconded the motion. Vote – Unanimous.

**Changes to the Agenda:** Add: Ponds (c) Bass Monkey Academy. Kevin Pimentel made the motion to approve the agenda as amended. Julian Mercer seconded the motion. Vote – Unanimous.

**Council Actions:** P&R did not have any Council actions in May only updates on ongoing projects.

**Budget Report:** Mayor David Cleveland shared the following committed budget information:

1. Pool Tags - \$480.38
2. Four tables for the pool - \$1,121.00
3. Eight tables for the Community Center Rental Room - \$500
4. Outdoor shower repairs – \$510.61
5. Hardwood Mulch - \$12,000
6. Spring Flowers - \$1,500
7. Event Services - \$59.86
8. Tree Removal Services - \$1,550.
9. Sidewalk addition Community Center - \$500
10. Pressure Washing - \$750
11. Painting (Pier Cupola, Founders Park Gazebo, Mathisen Square Gazebo) - \$3,049
12. Clock Tower Fountain resurfacing - \$4,100
13. Repairs of Common Areas - \$222.27

**FY2017/2018 Budget:** Mayor David Cleveland shared that P&R increased the Event Services line item per Angie Figiel's request.

**Facilities:** P&R discussed the following new projects and maintenance of existing facilities.

1. Pressure Washing – has been completed.
2. Clock Tower Fountains – scheduled for resurfacing in June.
3. Painting (Pier Cupola, Founders Park Gazebo, Mathisen Square Gazebo) – has been completed.
4. Mathisen Square Gazebo Lighting – has been completed.
5. Town Center Kiosk – staff is looking for a handyman to do the project turnkey.
6. Banners – P&R is receiving positive feedback about the new patriotic banners on social media.
7. Security Cameras – Kevin Pimentel made the motion to approve the purchase and installation of two additional cameras at the Community Center from Quantum Security - \$605. Julian Mercer seconded the motion. Vote – Unanimous. The new cameras will capture the front porch and the Volleyball court.
8. Council Chamber Chairs – Julian Mercer made the motion to purchase 12 new audience chairs for chambers. Kevin Pimentel seconded the motion. The chairs cost \$40 each = \$480 plus tax. The new chairs have arms which will provide additional support for the physically challenged. Vote – Unanimous.

**Landscaping:** P&R discussed the following:

1. Community Center Sidewalk – P&R is waiting on another quote for the projects.
2. Spring Mulch – Fifty yards of mulch will be added at the following locations - Alden walkway, Garden Pond, Queens & Hoover, Founder's Park and Mimosa Street cul-de-sac - \$2,250. The mulch replacement is part of the landscaping contract with Lucas Lawn and Landscaping. Julian Mercer made the motion to approve the additional mulch. Kevin Pimentel seconded the motion. Vote – Unanimous.
3. Girls On The Run & Garden Club Donations – GOTR has donated \$600 toward the purchase and installation of a swing in the Village. The Garden Club donated a second swing to the Village - \$300. Julian Mercer made a motion for P&R to purchase a swing and to have all three swings installed - \$800. Kevin Pimentel seconded the motion. Vote – Unanimous.
4. Pet Waste Station – A resident has requested that a pet waste station be installed in Mathisen Square Park. P&R decided to table the discussion until June in order to provide the opportunity to evaluate the location and aesthetics of another station in the area.
5. Dying Trees – There are four trees (Balsam Pond (2), Mimosa Street (1), and Creft & Queens (1) that need to be removed. Estimated cost to remove the trees and stumps - \$750. Kevin Pimentel made the motion to have the trees removed. Julian Mercer seconded the motion. Vote – Unanimous.

**Mathisen Memorial:** P&R discussed the ideas of a single 40 foot seat wall 16" – 24" high, 18" wide - \$5100 or a double 40 foot seat wall with planter - \$6,400. To identify the space raised lettering signage would cost approximately \$1,608. A plaque for the gazebo honoring Mr. Mathisen - \$2,000. There are a couple of different types of signage throughout the Village.

P&R discussed concerns about vandalism and maintenance of the seat wall. P&R decided to table the discussion until June.

**Pools:** Angie Figiel shared that as of today there are 160 pool memberships.

**Ponds:** P&R discussed the following:

1. Fish Restocking – Before the ponds are restocked, P&R needs to determine the current fish population.
2. Muskrat Trapping – Eight muskrats were removed from the ponds.
3. Bass Monkeys – P&R has received a request to allow the Bass Monkeys of Union County to fish at Lake Charles. The club is for 12 – 15 year olds and free. Kevin Pimentel made the motion to approve the use of Lake Charles for the Bass Monkey Club as long as waivers were provided. Since this is a local club, the instructor's fishing permit fee was also waived. Julian Mercer seconded the motion. Vote – Unanimous.

**Vandalism:** The “No Skateboarding” signs at Mathisen Square have been vandalized and the “No Fishing” signs on Versailles Pond have been stolen or vandalized. Banner Signs is repairing/replacing the signs.

**Events:** Angie Figiel discussed the following events:

1. Spring Clean-up – There was a good turnout for the Spring Clean-up.
2. Memorial Day Ceremony – Volunteers are needed to set-up and clean-up.
3. Fourth of July Celebration – The DJ has been booked.

**Adjourn:** Julian Mercer made the motion to adjourn. Kevin Pimentel seconded the motion.  
Vote – Unanimous.

Respectfully Submitted,

*Cheri Clark*

Cheri Clark  
Village Administrator

